



Champlain Valley National Heritage Partnership



Rick Laurin, Chair
Adirondack Coast Cultural Alliance
C/O Melissa Peck, ACCA Coordinator
Clinton County Historic Association
98 Ohio Ave.
Plattsburgh, NY 12903

April 30, 2014

Dear Rick,

Thank you for reaffirming the commitment of Adirondack Coast Cultural Alliance to serve as the coordinator for the Champlain Valley National Heritage Partnership (CVNHP) regional stakeholder group (RSG) in Clinton County, New York. A \$2,200 grant will support the Alliance's efforts to continue to organize and regularly convene a group of stakeholders representing the various cultural, historical, recreation, tourism and agricultural groups, organizations and businesses in Clinton County.

The Clinton County RSG will continue to help the CVNHP identify community and county-level actions, clarify regional needs, and provide information on upcoming initiatives. We hope that these meetings will also help provide discussion forums, promote collaborative efforts, and offer professional networking opportunities among stakeholder organizations, municipalities, and interested individuals in Clinton County.

The CVNHP requests that the regional stakeholder groups meet at least four times over the next year, preferably every quarter. Please contact Jim Brangan prior to finalizing an agenda for these meetings, so that any CVNHP business can be addressed. Also, please send all meeting documentation to jbrangan@lcbp.org within two weeks of the meeting so that this information may be shared with the CVNHP Heritage Area Partnership Advisory Committee (HAPAC), which advises the Lake Champlain Basin Program—the managing entity of the CVNHP—on national heritage area matters. You will be invited to attend an annual meeting of the regional stakeholder group leaders and the HAPAC to provide input into emerging cultural heritage and recreation issues that will shape the FY2015 CVNHP budget and workplan. This meeting will be scheduled for October 2014.

The enclosed purchase order will allow you to invoice for expenses. I recommend two invoices for this project; the first for \$1,750 which may be submitted by the Clinton County Historical Association at your convenience. Please cite the purchase order number on your written invoices.